



## **WATER AND WASTEWATER RATES AND CHARGES**

**July 1, 2024 to June 30, 2025**

WHEREAS, the Brunswick-Glynn County Joint Water and Sewer Commission, acting by and through its Commissioners, is established as a water and wastewater utility to provide for the production and distribution of potable water and to provide for sewage collection, treatment and disposal in the community; and

WHEREAS, the Commission of the City of Brunswick and the Glynn County Board of Commissioners has adopted a Water and Sewer Ordinance, Chapter 22 of the Municipal Code and Chapter 2-16 of the Code of Ordinances, respectively, which provides for the establishment and revision of charges for water and sewer services to be accomplished by resolution of the Brunswick-Glynn County Joint Water and Sewer Commission (hereinafter referred to as the "Utility").

NOW THEREFORE, BE IT HEREBY RESOLVED that the scheduled rates for water and sewer service as set forth in Chapter 22 of the Municipal Code and Chapter 2-16 of the Glynn County Code of Ordinances shall be as follows:

## Monthly Billing Rates and Charges

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	<u>Water</u>	<u>Sewer</u>
Base Charge	\$8.10	\$13.56
Residential Equivalent Unit ("REU") Fee (Per REU)	\$2.52	\$5.82

Volume Charges (per 1,000 gal.)

Potable Water/ Irrigation:

First 1,000 gal.	\$0.00
1,001 to 3,000 gal.	2.22
3,001 to 6,000 gal.	2.98
6,001 to 20,000 gal.	4.30
20,001 gal. and over	5.14

Sewer:

First 1,000 gal.	\$0.00
1,001 gal. and over	\$8.22

**Sewer Only Flat Rate Calculated Based on 4,200 gal. per REU**

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**I. Industrial Users**

(a) The wastewater operation and maintenance charge shall be calculated as 50% for wastewater collection system operation and maintenance cost and 50% as wastewater treatment operation and maintenance cost for purposes of billing users discharging directly to the wastewater treatment facility without use of the Utility's wastewater collection system.

(b) Biochemical Oxygen Demand (BOD) and/or Total Suspended Solids (TSS) concentrations above 200 milligrams per liter (mg/L) shall be subject to the following additional surcharges:

BOD per pound	\$0.88
TSS per pound	\$0.84

(c) After a violation, the Industrial Permit holder will be responsible for reimbursement of the cost of subsequent testing performed by the Utility until the cause of such violation is identified and corrected by the permit holder.

**II. Septage Discharges**

(a) All septic tank contents discharged to the Academy Creek Water Pollution Control Plant shall be subject to payment of a fee of \$15.00 per discharge

and a rate of \$0.08 per gallon discharged. This fee shall be based on the actual discharge into the plant.

- (b) All septic tank contents discharged to the Dunbar and Southport Water Pollution Control Plants shall be subject to payment of a fee of \$0.08 per gallon of truck capacity with no allowance for partial loads.

**III. Fire Protection Charges**

- (a) The charge for any overhead fire suppression/sprinkler system installed in any facility other than single family residences shall be as follows:

1 to 2 inch Fire Suppression System	\$ 3.50	per month
3 inch Fire Suppression System	\$ 7.00	per month
4 inch Fire Suppression System	\$ 13.00	per month
6 inch Fire Suppression System	\$ 34.00	per month
8 inch Fire Suppression System	\$ 75.00	per month
10 inch Fire Suppression System	\$ 129.00	per month
12 inch Fire Suppression System	\$ 206.00	per month

**IV. Administrative and Operating Fees**

- (a) The Utility will charge fees for various administrative and operational services as set forth in Appendix A.

**V. Planning and Construction Fees**

- (a) The Utility will charge fees for services provided by the Planning and Construction Division as set forth in Appendix B.

**VI. Capital Improvement Fees**

- (a) Capital improvement fees are intended to cover the cost of water production and distribution and wastewater collection and treatment infrastructure. The capital tap fee shall be calculated and charged on the basis of meter size. Meter sizes should be specified using sound engineering practices in accordance with AWWA Manual M22. Capital improvement fees may be used by the Utility to pay for debt incurred to fund this type of infrastructure.

<u>Meter Size</u>	<u>Gallons Per Minute (GPM)</u>	<u>Water</u>	<u>Sewer</u>
5/8"	20	\$920.00	\$1,800.00
1"	50	2,300.00	4,500.00
1.5"	100	4,600.00	9,000.00
2"	160	7,360.00	14,400.00
3"	350	16,100.00	31,500.00
4"	600	27,600.00	54,000.00
6"	1350	62,100.00	121,500.00
8"	1600	73,600.00	144,000.00

10" or Larger to be calculated by Utility staff on individual basis.

- (b) The fire protection capital fees shall be as follows:

1" Connection	\$ 600.00
2" Connection	\$ 1,000.00
3" Connection	\$1,300.00
4" Connection	\$1,600.00
6" Connection	\$1,900.00
8" Connection	\$2,200.00
10" Connection	\$2,500.00
12" Connection	\$2,800.00

- (c) Capital improvement fees shall cover only connection to existing mains that are adjacent to location to be served; any water and/or sewer extensions necessary shall be the responsibility of the customer. All fees and charges shall be paid by the customer or customers at whose request the connection is made.
- (d) In the case of lot splits, credit will be given for previous number of REUs. Capital fees must be paid on the newly created lots.
- (e) Capital improvement fees shall be paid concurrent with the Utility's approval of construction plans for the capacity required. The requested capacity will be reserved for that property upon payment, acceptance and approval of capital improvement fees.

The Utility will not approve construction plans when availability and/or capacity of water or sewer service is not available or is insufficient to support the building plans unless a comprehensive agreement or funded project for system upgrade is in place.

Additional capacity may be reserved based on new or amended construction plans for the property, subject to the capacity available and at the rates in effect at the time of the new or amended construction plan approval.

- (f) Upon setting of the meter the customer paying the capital improvement fees will be responsible for the monthly billed amount for base charges and REU fees. Certificate of Occupancy will be approved upon payment of all fees and all other requirements of the Utility. There will be no capital improvement fee refunds or transfers to other accounts or addresses without approval by the Executive Director.
- (g) Customers upgrading the size of their meter will be responsible for the incremental cost difference for both capital and operational fees.

For properties with previous service capacity, credit will be given toward new development or change of use for that property.

The criteria used to confirm previous services will be established by the Executive Director or his designee.

## **VII. Operational/Installation Fees**

- (a) Water and sewer installation fees for making taps into the Utility water mains or water lines and installing water meters shall be in accordance with the applicable fee schedule.
- (b) Actual cost charges for water and/or sewer service installations or work otherwise performed not covered in standard pricing shall be calculated in accordance with the schedule included in the applicable feeschedule.
- (c) All hourly charges shall include travel time to and from the job location. Work performed outside regular business hours at request of customer shall be charged at 150% of the rates in the schedule. Miscellaneous charges shall include actual charges for equipment rented to perform the work.
- (d) In any water service installation where work is required to cross a divided roadway, Installation Fees will not be in accordance with fee schedules per Appendix A, but will be at cost.
- (e) Upon request, connections to the system for water will be made as soon as practical after a building permit is posted at the property location. The customer will be responsible for the Operational/Installation Fees.

## **VIII. Meter Replacement Costs**

- (a) Meters serving vacant locations shall remain in place with the valve locked. Any metered usage will result in progressive actions to lead to the creation of an active account and related fees billed on the initial statement sent to the next account holder.
- (b) In the case of demolitions, a property owner (or designee) is responsible to complete a JWSC Demolition Application after filing a Demolition Permit with

Glynn County or the City of Brunswick. The JWSC Demolition process allows for different scenarios in terms of the meter, some of which are assessed a fee including (without limitation): meter re-installation, meter locate, and Sewer Lateral Inspection (refer to Appendices A and B).

- (c) Following acceptance of a Demolition Application by JWSC, the meter can be pulled but base rate services will be billed until a final inspection has been completed by staff.
- (d) Meters that are proven to have been damaged will be replaced at cost of the meter, labor and other installation material cost, which shall be billed and paid in order to reestablish or continue service.

#### **IX. Residential Equivalent Units (REUs)**

- (a) The determination of a nonresidential facility's REU shall be based on estimated water consumption as shown in guidelines below or on square footage. Peak water consumption of three hundred (300) gallons per day shall be the equivalent of one (1) REU. If the table (Appendix C) does not provide information for a particular application, the estimated water consumption shall be as calculated by the Executive Director or his designee in accordance with sound engineering practices using information available from Georgia EPD, USEPA, AWWA or standard reference materials commonly used for estimating flows.
- (b) In the event a facility is made up of more than one smaller component facility, the determination of REU shall be calculated as the sum of the REU for all components.
- (c) A single family residence with a meter size greater than one inch will be considered multiple residential equivalent units.

#### **X. Hydrant Meter Rentals**

- (a) Hydrant meters are available for rent for purposes where water is drawn from fire hydrants.
- (b) Rental of a fire hydrant meter requires a refundable, non-interest bearing deposit of \$2,200.00 per meter.
- (c) Hydrant meter rental shall consist of a monthly rental fee of \$45.00 plus water administrative, debt and usage charges based the current potable water rates.
- (d) Meters must be returned to the Utility annually, or as directed by the Utility, for testing of accuracy and backflow.

#### **XI. Payment of Fees**

All fees, other than monthly bills, must be paid in advance of services unless other payment arrangements are approved by the Executive Director or his designee.

**XII. Deposits**

(a) Deposits shall be two and one-half (2½) times the monthly bill for all services, as estimated by the Executive Director or his designee using whatever data may be available, with a minimum deposit of one hundred dollars (\$100.00) per REU for residential and one hundred fifty dollars (\$150.00) per REU for commercial.

The deposit may increase by a factor of 250% if the customer has a history with the Utility of non-sufficient funds payments, cut-offs for delinquent payment, unauthorized water use and/or referral to a collection agency.

(b) Deposits may be waived by the Utility under the following conditions:

1. Customer has one or more existing, active accounts in good standing with the Utility;
2. Customer had a previous account with the Utility on which a deposit was credited for timely payment as described in section (c), below;
3. Review by a professional bad-debt management service indicates that customer is a 10% or lower potential delinquency risk; or
4. Customer can provide documentation of deposit being waived by another utility on an active account for the same customer at the same service address for which customer is applying for an account with the Brunswick-Glynn County Joint Water & Sewer Commission.


(c) Deposits will be non-interest bearing, and will be credited or refunded as follows:

1. Deposit will be credited to a residential account in good standing after thirty-six (36) months of consecutive, timely payments.
2. Deposit will be credited to a non-residential account in good standing after sixty (60) months of consecutive, timely payments.
3. If a deposit remains on the customer's account at account termination then the remaining deposit will be applied to the customer's final bill and any credit balance will be refunded to the customer via check.

**XIII. Penalty**

Payment of these rates, fees and charges shall not exempt any user from any civil or criminal action resulting from violations of the City of Brunswick or Glynn County Water and Sewer Ordinance.

  
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G. Ben Turnipseed, Chairman

  
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Date



## APPENDIX A

### Brunswick-Glynn County Joint Water and Sewer Commission Schedule of Administrative and Operational Fees and Charges

#### **Account and Meter Service Fees:**

Account Establishment Fee	\$55.00
After Hours Turn On (Requests received after 4:00 pm)	\$70.00
Locating Customer Meter	\$50.00
First Turn-On/Turn-off at Customer Request (each 12 months)	\$0.00
Second and Subsequent Turn-On/Turn-Off at Customer Request	\$90.00
Emergency Call Out for Turn-Off/ Turn-On (Outside Business Hours)	\$125.00
First Reread (each 12 months)	\$0.00
Second and Subsequent Rereads (within 12 months)	\$50.00
Return Trip Fee for Turn-On	\$55.00

#### **Delinquent Account Fees:**

Turn-Off and Lock for Delinquency (or Vacant)	\$75.00
Lock Cut Fee/Relock Fee	\$225.00
Remove Meter For Delinquency	\$275.00
Cut-Off at Main	\$330.00
Returned payment (NSF) Fee	\$35.00
Late Fee on Balances in Arrears (per month)*	1.5%

\*Late fees will not be charged while an account has active payment arrangements.

#### **Testing Fees:**

Water Bacteriological Sampling (Monday through Friday)	\$80.00
Water Bacteriological Sampling (Weekends and Holidays)	\$95.00
Chlorine Testing (Monday through Friday)	\$75.00
Chlorine Testing (Weekends and Holidays)	\$95.00
24-Hour Pressure Testing	\$135.00
New Line Pressure Test (Water & Sewer)	\$135.00
Fire Flow Testing	\$165.00
Pull and Test Meter (if meter reads less than 103% over actual)	\$240.00

#### **Water Meter/Sewer Installation Fees:**

Water Operational / Installation Fees - 5/8 inch	\$625.00
Water Operational/ Installation Fees - 1 inch	\$695.00
Water Operational/ Installation Fees - 1.5 inch	\$1,790.00
Water Operational/ Installation Fees - 2 inch	\$2,630.00
Water Operational/ Installation Fees - 3 inch or larger	At Cost
Irrigation Operational / Installation Fees - 5/8 inch	\$625.00
Irrigation Operational/ Installation Fees - 1 inch	\$695.00
Irrigation Operational/ Installation Fees - 1.5 inch	\$1,605.00
Irrigation Operational/ Installation Fees - 2 inch	\$1,885.00

Sewer Operational/ Installation Fees - Up to 6 inch Gravity (Plus actual costs of installation)	\$580.00
Sewer Operational/ Installation Fees - 2 inch Low Pressure System (Plus actual costs of installation)	\$325.00
Backflow Installation On Pre-Existing Residential Irrigation Meters	At Cost
Fire Hydrant Relocation	At Cost
Replacement of removed meter	\$500.00
Verify meter connections for multi-unit commercial or residential installations	\$750.00
Relocation of Meter (at customer request)	At Cost

**Inspection Fees:**

Backflow Installation Inspection Fees - Initial Inspection	\$110.00
Backflow Installation Inspection Fees - Second and Subsequent Trips	\$195.00
Pretreatment/FOG Compliance - Initial Inspection	\$110.00
Pretreatment/FOG Compliance Re-inspection/Second and Subsequent Trips to Inspect - per trip	\$195.00
Backflow Test Submittal Late over 30 Calendar Days	\$12.00
Backflow Test Submittal Late over 45 Calendar Days	\$22.00
Backflow Test Submittal Late over 50 Calendar Days	\$110.00
Department of Public Health Complaint	\$50.00
Overdue Pump Out Schedule (Grease Traps, Oil/Water Separators, Solid Separators) per Inspection	\$100.00
Unauthorized Discharge from Lint or Hair Traps per Inspection	\$100.00
Camera Inspections*	\$150.00
Private Sewer Lateral Cleaning*	\$175.00
Truck Inspections (first truck)	\$250.00
Each additional truck	\$100.00

\* Fees apply when utility crews have responded, are working in the area and customer requests service.

**Permitting Fees:**

Initial Pretreatment Application Fee (Plus additional out-of-pocket costs)	\$1,100.00
Pretreatment Permit Renewal Fee (Plus additional out-of-pocket costs)	\$550.00
Pretreatment Modification Fee	\$550.00

**On-site sanitary sewer systems:\*\***

Tank Pump-Out Charge	\$2,500.00
Sewer Pump Repair/Replacement	\$10,000.00
Any other maintenance not addressed	As Per Executive Director

\*\* Whether the Utility may legally service any on-site sewer system will be determined on a case-by-case basis

**Emergency Response to Private Systems (Collection, Lift Stations, Water Mains) - MINIMUM**

Sanitary Spill Cleanup at Private Facilities - First Trip within a 12 Month Period	\$5,500.00 At cost
Sanitary Spill Cleanup at Private Facilities - Second Trip within a 12 Month Period	Cost+ \$500
Sanitary Spill Cleanup at Private Facilities -	Cost +\$1,000

Third and Subsequent Trip within a 12 Month Period

**Unauthorized Use and Damage Fees:**

First Unauthorized Turn-On (unauthorized use of water/sewer) - Residential	\$110.00
Second and Subsequent Unauthorized Turn-On (unauthorized use) - Residential	\$550.00
First Unauthorized Turn-On (unauthorized use of water/sewer) - Commercial	\$330.00
Second and Subsequent Unauthorized Turn-On (unauthorized use) - Commercial	\$1,100.00
Remove Jumper	\$275.00
Damage to meter box, cover, meter and/or curbstop	\$110.00
Obstructing, covering or blocking access to a water meter or fire hydrant	\$110.00

**Labor and Equipment Rates:**

Mobilize	\$850.00
Labor (per hour)	\$110.00
Crew Truck - Half Ton(per hour)	\$55.00
Crew Truck - 3/4 Ton(per hour)	\$80.00
Crew Truck- One Ton or larger (per hour)	\$110.00
Vacuum Truck (per hour)	\$280.00
Backhoe (per hour)	\$225.00
Mini-Excavator (per hour)	\$170.00
Trencher (per hour)	\$90.00
Camera Truck (per hour)	\$285.00
Dewatering Pump (per hour)	\$90.00
Air Compressor (per hour)	\$60.00
Portable Generator	\$60.00
Tap Water Main (per inch of tap diameter)	\$115.00
Road Boring Equipment (per foot bored)	\$30.00
Road Repair (per square yard)	\$135.50

## APPENDIX B

### Brunswick-Glynn County Joint Water and Sewer Commission Planning and Construction Fee Schedule

PLAN REVIEWS		FEE
Commercial Building Permit (CBUI)		\$250
Commercial Shell Permit {CSHL}		\$250
Construction Plan Review {CP}	\$.10 per linear foot of Water and Sewer Minimum of \$250	\$250
Easement Abandonment		\$100
Final Plat		\$250
Preliminary Plat Review		\$100
Record Drawings/Easement Review		\$100
Site Plan		\$250
Zoning		\$100
PERMITTING		
EPD Water & Sewer Extension Approval	Per Submittal	\$100
Georgia Department of Transportation	GUPS Permit Per Submittal	\$250
Georgia Utility Permitting System (GUPS)	Traffic Interruption Per Occurrence	\$100
INSPECTIONS		
Dedication Inspection	Per Pump Station Public Commercial Utilities	\$500 At Cost
Dedication Inspection - Infrastructure		At Cost
Demolition Inspection	1st Inspection Re-inspection	\$75 \$50
Locate Services	Lateral & Taps for Contractors	At Cost
Sewer Lateral Inspection	2-Step Inspection (Connection and Clean Out)	\$165
Re-Inspection	Re-inspections	\$75
Site or Construction Inspection		\$250
RECORD DRAWING OR MAP REQUESTS		
Professional Services Map Development (includes developing digital files)	Per hour - 1 hour minimum	\$75
Record Drawing or Map Hard Copy	8.5 x 11	\$9
	11 x 17	\$10
	24 x 36	\$15
	36 x 44	\$25
	Extra Large	\$33
CD/DVD		\$5
Shipping		At Cost
Expedited Requests	Within 24 Hours Within 48 Hours	Add 40% Add 20%
UNSOLICITED PROPOSALS		
Projects Estimated up to \$250,000		\$5,000
Projects Estimated \$250,001-\$500,000		\$7,500
Projects Estimated Over \$500,001	TBD by JWSC at the time of Proposal	TBD

## APPENDIX C

### Brunswick-Glynn County Joint Water and Sewer Commission Residential Equivalent Units (REUs)

(Cumulative Gallons Per day/300 = 1 REU)

Calculation: (The facility gallons per day X the unit of measure X GPD) / 300

150 Seat Assembly Hall: (150 seats x 5) / 300 = 2.5 Rounded up to the next whole number= 3 REU

<b>FACILITY</b>	<b>UNIT OF MEASURE</b>
Apartment/Condo/Duplex (1 bedroom)	200 per day
Apartment/Condo/Duplex (2 bedrooms)	250 per day
Apartment/Condo/Duplex (3 or more bedrooms)	300 per day
Assembly Hall	5 per seat
Barber Shop/Beauty Parlor	125 per chair
Barber Shop Only	50 per chair
Beauty Shops	125 per booth or bowl
Bathhouse	10 per stall
Boarding House*	100 per room
Bowling Alley	75 per lane
Church w/o Day Care	5 per sanctuary seat
Car Wash	
Manual, Do-it-Yourself-Wand Wash	200 per bay
Semi-Automatic (Mechanical without Conveyor)	1,200 per bay
Automated	3,500 per site
Hand Wash	700 per location
Commercial Truck Washing Station	250,000 gpd/bay
Correctional Institution/Prison	250 per inmate
Country Club, Recreation Facilities Only	25 per member
Day Care Center	15 per person
Dealerships-Auto, Boat, Recreational, Vehicle Dealerships/	
Showrooms w/restrooms	125 per Plumbing Fixture
Dental Office	100 per chair
Department Store	10 per 100 SF
Dry Cleaners	
Cleaners (Pick Up Only)	.048 per employee-unit factor**
Cleaners (Pressing Facilities)	1.25 per press-unit factor**
Factory	
Without Showers	25 per FTE employee***
With Showers	35 per FTE employee***
Food Service Establishments*	
Restaurants (Up to 12 hours per day)	35 per seat
Restaurants (12 hours per day to 18 hours per day)	50 per seat
Restaurants (Above 18 hours per day)	75 per seat
Restaurants (Bar and Cocktail Lounge)	30 per seat
Restaurants (Drive-In)	50 per space
Restaurants (Carry -Out Only)	50 per 100 SF

Restaurants (Use Paper Products Only)	10 per seat
Banquet/Dining Hall	30 per seat
Institutions, Dining Halls	5 per meal
Caterers	50 per 100 SF
Deli	40 per 100 SF
Bakery	10 per 100 SF
Meat Department, Butcher Shop or Fish Market	75 per 100 SF
Specialty Food Stand or Kiosk	50 per 100 SF
Fitness, Exercise, Karate or Dance Center	50 per 100 SF
Funeral Home	10 per 100 SF
Hospital	
Inpatient	300 per bed
Outpatient	275 per bed
Hotel*	
Hotel (Without Kitchen)	100 per room
Hotel (With Kitchen or Food Service)	120 per room
Ice House	300 per location
Laundry, Commercial	1,000 per machine
Laundry, Coin	150 per machine
Lodges*	100 per room
Marinas	
Marinas Without Bathhouse	10 per slip
Marinas With Bathhouse	30 per slip
Mobile Home Park	300 per site
Motel*	
Motel (Without Kitchen)	100 per room
Motel (With Kitchen or Food Service)	120 per room
Multiple Family Residence	120 per habitable room
Nail Salon	50 per pedicure station
Nursing Home*	150 per bed
Office	10 per 100 SF
Parks with Restroom Facilities	250 per Plumbing Fixture
Physician's Office	200 per exam room
Public Access Restrooms	325 per Plumbing Fixture
Schools (Including Kindergarten)*	
Boarding	100 per person
Day, Restrooms Only	12 per person
Day, Restrooms and Cafeteria	16 per person
Day, Restrooms, Gym and Cafeteria	20 per person
Service Stations	
Service Stations, Interstate Locations	425 + 150 per pump
Service Stations, Other Locations	300 + 100 per pump
Service Station Car Wash	500 per stall
Shopping Center (Not including food service or laundry)	10 per 100 SF
Stadium	5 per seat
Self Storage Facilities	25 per FTE employee***
Supermarket/Grocery Store	20 per 100 SF

Swimming Pool	
With Bathhouses and Spas (Maximum Occupancy)	10 per person of permitted occupancy
Theater	
Theater (Indoor)	5 per seat
Theater (Outdoor)	1 per seat
Transportation Terminals-Air, Bus, Train, Ferry, Port and Dock	5 gpd/Passenger
Travel Trailer Park*	
With Independent Water & Sewer Connection	175 per site
Without Independent Water & Sewer Connection	35 per site
Veterinary Offices	
Veterinary-Not Including Boarding	250 gpd/Practitioner/Shift
Veterinary-Hospital, Kennels, Animal Boarding Facilities	20 gpd/Pen, Cage, Kennel or Stall
Warehouse	25 per FTE employee***

\* Add 300 gallons per commercial use machine if laundry or dishwashing.

\*\* Unit Factor not GPO

\*\*\*Full Time Equivalent (FTE) Employee = Cumulative of 40 hours per week  
(e.g. 2 employees at 20 hours per week= 1 FTE)

The number of REUs for facilities not included above may be calculated based on average use.