



**Brunswick-Glynn Joint Water and Sewer Commission**  
**1703 Gloucester Street, Brunswick GA 31520**  
**Wednesday, June 19, 2024, at 10:00 AM**  
**Commission Meeting Room**

## **FACILITIES and FINANCE COMMITTEES COMBINED MEETING AGENDA**

**COMMITTEE MEMBERS:**

**Facilities Committee Chairman Ben Turnipseed**  
**Finance Committee Chairman Clayton Watson**  
**Commissioner Chuck Cook**  
**Commissioner Dave Ford**  
**Commissioner Lance Sabbe**  
**Executive Director Andrew Burroughs**

### **PUBLIC COMMENT PERIOD**

*Public Comments will be limited to 3 minutes per speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. Individuals should sign in stating your name, address and the subject matter on which you wish to speak. Your cooperation in this process will be greatly appreciated.*

### **APPROVAL**

1. **Health Insurance Annual Renewal** – A. Burroughs / Catina Tindall, First Coast Benefits Solutions [Report](#)
2. **Virtual Card Program and Limits** – D. Owens
3. **Minutes from May 15, 2024, Facilities Committee Meeting** (subject to any necessary changes) [Report](#)
4. **Minutes from May 15, 2024, Finance Committee Meeting** (subject to any necessary changes) [Report](#)
5. **Fiscal Year 2025 Rate Resolution** – A. Burroughs [Report](#)
6. **Pension Plan IRS Addendum** – D. Owens [Report](#)
7. **Newcastle & Sea Palms W. Drive Paving Contract** – A. Burroughs [Report](#)
8. **Dunbar Creek Change Order No. 4** – A. Burroughs [Report](#)
9. **Contract Award – Exit 42 Elevated Storage Tank** – A. Burroughs [Report](#)
10. **Dedication of Easements and Infrastructure** – T. Kline [Report](#)
  - **Fifty Oaks Subdivision** – Dedication of Infrastructure and Easement

### **DISCUSSION**

1. **Financial Statements Month End May 31, 2024** – F. Wilson [Report](#)
2. **Water Production Report** – A. Burroughs [Report](#)
3. **WPCF Plant Flows Report** – A. Burroughs
4. **Capital Project Report** – T. Kline / A. Burroughs [Report](#)
  - **Capital Project Report Photos**
  - **Capital Project Spreadsheet**
  - **Capital Project Gantt Chart**
  - **EVA Report**

### **MEETING ADJOURNED**

*All citizens are invited to attend.  
There is a possibility of a quorum of a City or County Commissioners being present.*