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**ITB NO. 24-006**  
**INVITATION TO BID**  
**CONSTRUCTION SERVICES FOR BRUNSWICK VILLA AREA**  
**SEWER MAIN EXTENSION**  
**JWSC PROJECT NO. 2209**  
**For**  
**BRUNSWICK-GLYNN COUNTY JOINT WATER AND SEWER**  
**COMMISSION BRUNSWICK, GA**

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Issued Wednesday, February 14, 2024

**MANDATORY** Pre-bid teleconference  
Thursday, March 7, 2024, 3:00 p.m. EST

Call-in: 888.204.5987 Access Code: 5863965

Please pre-register via email to [pcrosby@bgjwsc.org](mailto:pcrosby@bgjwsc.org) no later than Wednesday, March 6, 2024, at 5:00 p.m. to provide accurate contact information to facilitate roll call

Please submit questions via e-mail to: [pcrosby@bgjwsc.org](mailto:pcrosby@bgjwsc.org)  
Deadline for questions is Tuesday, March 12, 2024, at 5:00 p.m. EST

**Bids Due by 12:00 NOON EST Tuesday, March 26, 2024, to:**

Purchasing Division  
Pam Crosby, Director of Purchasing  
Brunswick-Glynn County Joint Water and Sewer  
Commission 1703 Gloucester Street  
Brunswick, Georgia 31520  
(912) 261-7100

Bids should be clearly labeled as follows:

“ITB No. 24-006 Construction Services for Brunswick Villa Area Sewer Main Extension -  
JWSC Project No. 2209”

Submit responses in hard copy only; electronic or fax responses will not be  
accepted. Responses received after the deadline or at any other location will not  
be accepted.

FOR COMPLETE DETAILS OF THIS SOLICITATION, please visit the BGJWSC website, utilizing  
the following link:

<http://www.bgjwsc.org/departments/procurement/>

**BIDDING DOCUMENTS  
AND  
TECHNICAL SPECIFICATIONS**

**ITB 24-006 CONSTRUCTION SERVICES FOR  
BRUNSWICK VILLA AREA SEWER EXTENSION**

JWSC PROJECT NO. 2209

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BID FORM\_JWSC BWK VILLA\_PROJECT 2209 - EXCEL FORMAT - CALCULATION PAGE  
only

## **Advertisement**

### **CONSTRUCTION SERVICES FOR BRUNSWICK VILLA AREA SEWER EXTENSION**

JWSC PROJECT NO. 2209

Sealed bids for **ITB NO. 24-006 CONSTRUCTION SERVICES FOR BRUNSWICK VILLA AREA SEWER EXTENSION - JWSC Project No. 2209**, will be received by the Brunswick-Glynn County Joint Water and Sewer Commission at the JWSC's Office of the Procurement Director, 1703 Gloucester Street, Brunswick, Georgia 31520 until **12:00 NOON EST, Tuesday, March 26, 2024**, at which time and place they will be publicly opened and read aloud.

This project contains work elements associated with gravity sewer installation to support the Brunswick Villa Area within Glynn County, Georgia along the following streets: Johnston Street, Atkinson Street, Brantley Avenue, Habersham Street, Townsend Street, Cate Street, Blain Street, Colson Street and 6<sup>th</sup> Street. The scope of work contains approximately 5,200 LF of 10-inch diameter PVC gravity sewer main, 2,800 LF of 8-inch diameter PVC gravity sewer main, 25 4-foot diameter gravity sewer manholes, 64 6-inch gravity sewer double service laterals, 71 4-inch gravity sewer single service laterals, 650 LF of 8-inch diameter PVC water main, (7) fire hydrant assemblies, and all tie-ins, fittings, valves, and appurtenances. Maintenance of traffic, erosion, sedimentation, and pollution control, clearing and grubbing, grassing, and restoration are also included. Complete details of the work elements are included as Exhibit A, Technical Specifications, JWSC BWK Villa\_Project 2209. The work to be performed under this contract consists of furnishing all skills, labor, materials, tools, equipment, appurtenances and incidentals required to construct complete, in place, and ready to operate as show on the plans, listed as Exhibit B – Plans, JWSC BWK Villa\_Project 2209.

All updates for this solicitation will be posted and available on the JWSC website. Plans and Specifications are available on the JWSC website utilizing the following link: <https://www.bgjwsc.org/departments/procurement/>

A **mandatory pre-bid teleconference** will be held on **Thursday, March 7, 2024, at 3:00 p.m. EST**. Please pre-register via email, [pcrosby@bgjwsc.org](mailto:pcrosby@bgjwsc.org) no later than Wednesday, March 6, 2024, at 5:00 p.m. for this event in order to facilitate quicker execution of roll call. No site visit will be held but the Bidder is encouraged to examine the location of the work and inform themselves fully as to the conditions present at the project site.

Questions regarding this solicitation shall be made in writing to the Purchasing Director, Pam Crosby, via email: [pcrosby@bgjwsc.org](mailto:pcrosby@bgjwsc.org). All responses to submitted questions will be issued via addendum to pre-bid teleconference attendees and posted on the JWSC website for reference. The deadline for questions is Tuesday, March 12, 2024, at 5:00 p.m. EST. Requests for clarification received after this date will not be considered.

Bids shall be accompanied by a bid bond or certified cashier's check in an amount not less than 5% of the base bid. All bonds shall be by a surety company licensed in Georgia with an "A" minimum rating of performance and a financial strength of at least five times the contract price as listed in the most current publication of "Best's Key Rating Guide Property Liability." Performance and Payment Bonds, each in an amount equal to 100% of the contract price shall be required of the successful bidder if contract is awarded. Each Bond shall be accompanied by a "Power of Attorney" authorizing the attorney-in-fact to bind the surety and certified to include the date of the bond.

Owner reserves the right to reject any or all Bids, including without limitation, the rights to reject any or all nonconforming, nonresponsive, unbalanced or conditional Bids and to reject the Bid of any Bidder if Owner believes it would not be in the best interest of the Project to make an award to Bidder, whether

because the Bid is not responsive or the Bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the Owner.

The Brunswick-Glynn County Joint Water and Sewer Commission provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, disability, or veteran status. This policy ensures all segments of the business community have access to supplying the goods and services needed by the JWSC. The JWSC reserves the right to reject any and all bids, waive technicalities and make an

award in the best interest of the JWSC.

Submit responses in hard copy only; electronic or fax responses will not be accepted. Please provide (1) original and (1) electronic (USB or CD copy). Package exterior shall include Contractor's License number and name on the package exterior. Late bid packages or packages received at any other locations will not be accepted. Bids should be clearly labeled as follows: **ITB No. 24-006 "CONSTRUCTION SERVICES FOR BRUNSWICK VILLA AREA SEWER EXTENSION - JWSC Project No. 2209"** and also include the Utility Contractor's License number and name.

**BRUNSWICK-GLYNN JOINT WATER AND SEWER COMMISSION  
 INVITATION FOR BIDS 24-006  
 CONSTRUCTION SERVICES FOR BRUNSWICK VILLA AREA SEWER  
 EXTENSION  
 JWSC PROJECT NO. 2209**

**I. Intent and Purpose**

The Brunswick-Glynn Joint Water and Sewer Commission (JWSC) is in the process of evaluating neighborhoods within the existing JWSC service district footprint that currently do not have sewer access. This project contains work elements associated with gravity sewer installation to support the Brunswick Villa Area within Glynn County, Georgia along the following streets: Johnston Street, Atkinson Street, Brantley Avenue, Habersham Street, Townsend Street, Cate Street, Blain Street, Colson Street and 6<sup>th</sup> Street.

**II. Scope of Work**

JWSC requests qualified individuals and firms with experience in sewer forcemain installation. Firms should have the qualification to provide the requested services that will include materials, labor, equipment and superintendent in accordance with the Technical Specifications and Contract documents. The work to be performed under this contract consists of furnishing all skills, labor, materials, tools, equipment, appurtenances and incidentals required to construct complete, in place, and ready to operate as show on the plans. The scope of work contains approximately 5,200 LF of 10-inch diameter PVC gravity sewer main, 2,800 LF of 8-inch diameter PVC gravity sewer main, 25 4-foot diameter gravity sewer manholes, 64 6-inch gravity sewer double service laterals, 71 4-inch gravity sewer single service laterals, 650 LF of 8-inch diameter PVC water main, (7) fire hydrant assemblies, and all tie-ins, fittings, valves, and appurtenances. Maintenance of traffic, erosion, sedimentation, and pollution control, clearing and grubbing, grassing, and restoration are also included.

The timeframe to complete this scope of work (including final reports) and final completion is estimated not to exceed three hundred and thirty (330) calendar days. Bidders are advised to consider this aspect thoroughly as they plan and evaluate the multiple elements that will be involved to execute this project within the desired timeframe.

**III. Schedule of Events**

Listed below is the tentative schedule of events associated with this project:

Date	Event
Wednesday, 2/14/2024	Solicitation Released; Bid Docs Available for Prospective Bidders
Thursday, 3/7/2024 – 3:00 p.m.	Mandatory Pre-Bid Teleconference
Tuesday, 3/12/2024 – 5:00 p.m.	Deadline for Questions
<b>Tuesday, 3/26/2024 – 12:00 p.m.</b>	<b>Bids Due</b>
Thursday, 4/18/2024	Anticipated Award Date
No later than 06/30/ 2024	Anticipated Contract Execution, Kick-off Meeting and Notice To Proceed Date Issued to Selected Contractor

#### IV. Instructions to Bidders

These instructions are to be followed by every entity bidding to provide the Brunswick-Glynn Joint Water and Sewer Commission (JWSC) with goods and/or services. These instructions constitute an integral part of the Bid, and any Bidder agrees that tender of a Bid constitutes acknowledgement and acceptance of its obligation to adhere to these instructions, which are to be incorporated into and considered part of any contract the Bidder ultimately executes with the JWSC.

1. If there is any question whatsoever regarding any portion of the specifications, it shall be the Bidder's responsibility to seek clarification immediately from the JWSC, as early as possible prior to the bid opening. Regarding requests for interpretations of specifications must be made in writing via email to the Purchasing Division no later than 5:00 p.m. EST on Tuesday, March 12, 2024. Please direct all questions to the Pamela Drury-Crosby, Purchasing Director at [pcrosby@bgjwsc.org](mailto:pcrosby@bgjwsc.org). No oral communications from the Owner Contact or other individual is binding. No contact with the JWSC staff, Commission members or any public official concerning the project during the procurement process is allowed, except through the owner contact. A violation of this provision may result in disqualification of Bidder.
2. Unless it is otherwise stated in the bid documents, it shall be the responsibility of the bidder to inform itself as to all conditions of the work site and to make and take account thereof in calculating and submitting its bid. Documents may be made available by the JWSC during the bidding process; no warranty of accuracy is made in regard to these documents, and it is the responsibility of the bidder to make its own investigations as to the nature of the work and the conditions under which it shall be performed, and to make its own independent assumptions as to these matters. The burden of anticipating unforeseen circumstances, either hidden or latent, and the conditions of the work site and all related circumstances, and the cost of accommodating therefore should unanticipated circumstances be later encountered shall rest upon the bidder.
3. The pre-bid teleconference will be held on Thursday, March 7, 2024, at 3:00 p.m. EST. Attendance is **mandatory**. The purpose of this meeting is to present and clarify information about the Project and process and respond to any immediate questions that Bidders may have about this IFB. A list of persons in attendance will be recorded and posted on the Owner's website. To facilitate roll call, please pre-register via email to the Purchasing Director, Pam Crosby at [pcrosby@bgjwsc.org](mailto:pcrosby@bgjwsc.org) no later than Wednesday, March 6, 2024 at 5:00 p.m. EST.
4. Information submitted by the Bidder in the bid process shall be subject to disclosure after bid award in accordance with the Georgia Open Records Act. Proprietary information must be identified and be accompanied by a signed affidavit outlining the redacted information. Entire bids may not be deemed proprietary. All updates to solicitation documents and any addenda will be posted on the JWSC website:  
<http://www.bgjwsc.org/departments/procurement/>.

5. It is the responsibility of all bidders to monitor this site for updates and addenda that may be added during the procurement process.
6. Bids must be made on the enclosed Bid Form. Unless otherwise requested, one (1) hard-copy original and (1) electronic USB copy of the Bid form package need to be submitted, and these copies must be typewritten or printed in ink. All copies of any Bid Forms must be signed in ink by the person or persons authorized to sign the Bid Form. The person signing the Bid Form must initial any changes or corrections.
7. The name of the person, firm, or corporation making the Bid must be printed in ink, along with the Bidder's signature, on all separate sheets of the Bid Form. If a Bid is made by an individual, his name and post office address must be shown. If made by a firm, or partnership, the name and the post office address of each member of the firm or partnership must be shown. If made by a Corporation, the person or persons signing the Bid must show the name of the State under the laws of which the Corporation is chartered and his, or their authority for signing same. The names, titles and addresses of the President, Secretary and the Treasurer and the corporate authority for doing business in this state shall be listed and returned with the Bid Form.
8. All Bids must be hand delivered, delivered by courier service, or mailed via the United States Postal Service. No facsimiles will be accepted. The person, firm, or corporation making the Bid shall submit it in a sealed envelope on or before the date and time specified in the Bid package. The envelope shall be marked "Sealed Bid" and carry the Bid title, and date and time of opening as set forth in the Bid package. The envelope shall also bear the name of the party making the Bid and the party's address. Address Bids to Brunswick-Glynn County Joint Water and Sewer Commission, 1703 Gloucester Street, Brunswick, GA 31520 ATTN: Purchasing Division.
9. Alterations to the documents are strictly prohibited and shall result in automatic disqualification of the Bidder's bid. If there are "exceptions" to the specifications or comments to any of the solicitation requirements or other language, then the bidder may ask questions regarding those requirements or submit additional documentation as to the variation from the specifications, but may not alter any of the language contained in the solicitation. In the case of goods, the person, firm or corporation making the Bid may Bid all items. All items may be considered separately, at the discretion of the JWSC.
10. Bidders for construction contracts where the laws of Georgia or the United States of America require a license in order to perform such construction must list the license number and class on the face of the bid envelope and must enclose copies of any required license with the bid.
11. When public work is let out for bid, no person shall prevent or attempt to prevent competition in such bid. Such bidders must make an oath filed with the officer who makes payments under the contract that they have not prevented or attempted to prevent competition in the bid process. Such oath must be signed by: if a partnership, all partners and any officer or agent or other person who acted on the partnership's behalf during the

bid process; if a corporation, all officers, agents, or other persons who acted for the corporation in the bid process.

12. Bids shall not be withdrawn or cancelled by the bidder pas the bid opening date and time. The bidder may make modifications/corrections to the bid by submitting a corrected sealed bid but only if the change is prior to the bid opening. The corrected document should be clearly marked that it supersedes the bid opening originally submitted. No modification or corrections will be allowed subsequent to the bid opening.
13. Bidders are hereby notified and agree by submission of a Bid Form that if additional items not listed in the Bid Form become necessary and require unit prices not established by the Bid Form, the unit prices of such items shall be negotiated and shall be directly proportional to the established unit prices of similar items on the Bid Form.
14. By tendering a bid, a Bidder agrees to leave the bid open for acceptance by the JWSC for (60) days after the date set for the opening thereof.
15. By tendering a bid, the bidder certifies that the bidder has carefully examined these instructions and the terms and specifications applicable to and made a part of the bid. The Bidder further certifies that the prices shown in any schedule of items on which the Bidder is proposing are in accordance with the conditions, terms and specifications of the bid and that they are aware that any exception taken thereto may disqualify the bid. Bidders are required to inform themselves fully as to the availability of materials and the conditions relating to construction and labor under which any work will be or is now being performed. No error or misjudgment nor any lack of information on local conditions, general laws or regulations on the part of the Bidder shall merit withdrawal of the bid.
16. The time slated for completion of this work is stated in the Bid Form. Failure to complete the work within this period shall result in payment to the JWSC of liquidated damages in an amount provided for by contract for each calendar day in excess of the contract time.
17. While price is the prime criteria, and the JWSC intends to purchase at the lowest responsible bid available, price shall not be the sole criteria utilized by the JWSC in evaluating the bid package submitted. The following criteria shall also be utilized by the JWSC in determining the lowest responsible bid.
  - a. Ability of Bidder to perform in the time frame needed by the JWSC.
  - b. Reputation of the Bidder in its industry.
  - c. Reasonableness of the bid in relation to anticipated costs
18. The Bidder must employ such methods and means in carrying out the work as will not cause any interruption of or interference with any other Contractor.
19. The successful Bidder must comply with the applicable Risk Management Requirements prior to beginning performance, and during the contract period.



20. The Contract between the JWSC and the Contractor shall be executed on a form provided by JWSC and will be subject to all requirements of the contract documents (which include but may not be limited to the Contract, these instructions, any Purchase Orders, and the Risk Management Requirements), and shall form a binding contract between the contracting parties.
21. Failure to execute the Contract, any required Surety Performance and Payment Bonds, or to furnish any required satisfactory proof of carriage of required insurance within thirty (30) days from the date of notice of award of the Contract shall be just cause for the annulment of the award and for forfeiture of the bid guaranty to the JWSC, not as a penalty, but in liquidation of damages sustained. At the discretion of the JWSC, the award may then be made to the next lowest responsible vendor, or the work may be readvertised or constructed by the JWSC.
22. Any Contract and Contract Bonds shall be executed in duplicate.
23. Award of this bid shall be by action of the JWSC Board at its regular monthly meeting.
24. The JWSC reserves the right, with or without notice or cause, to accept any bid regardless of the amount thereof; to reject any bid, or any number of bids; to negotiate with any Bidder for a reduction of or alterations in its bid; to reject all bids and to call for additional bids upon the same or different invitations to bid, plans or specifications; to be sole judge, in its discretion, on all questions as to whether or not a bid complies with the invitation to Bid, the plans or the specifications, and as to the solvency and sufficiency of any and all sureties on all bonds.

## **V. Required Bid Submittals**

One (1) original hard-copy and One (1) electronic (USB or CD) copy of your response must be submitted no later than **12:00 Noon on Tuesday, March 26, 2024**. The following items are required to be included as part of the bid submittal. Failure to include any of these items may result in the bid being deemed non-responsive:

- a. Bid Form – Please note that the bid form consists of (3) pages. A separate Excel format of Page 2, has been created for your convenience for calculations and will be posted as a separate document on the JWSC solicitation website. All (3) pages of the bid form must be included in the submittal package.
- b. Bid Bond
- c. Georgia Security and Immigration Compliance Act of 2006 form - Contractor Affidavit and Agreement form (required) and Subcontractor Affidavit form (if applicable)  
<https://www.verify9.com/state-laws/georgia-e-verify/>

JWSC cannot consider any bid which does not include completed affidavits. It is not the intent of this notice to provide detailed information or legal advice concerning the Georgia Security & Immigration Compliance Act of 2006, as amended on May 11, 2009. All Bidders intending to do business with JWSC are responsible for independently apprising themselves and complying with the requirements of that law and its effect of JWSC procurements and their participation in those procurements.

- d. Georgia Security and Immigration Compliance Act of 2006 form - Subcontractor Affidavit form (if applicable)
- e. Drug Free Workplace Affidavit
- f. Addenda (if any issued)
- g. Bidder Qualification Statement – Section 00 04 50

## **VI. Contract**

After selection of the agency, a proposed contract shall be supplied and is subject to review and approval of the JWSC Attorney. Specific insurance requirements will be established and added as an attachment to the final contract. Samples of JWSC's standard insurance and contract requirements are included for reference as Exhibit C and Exhibit D respectively.

**BID FORM**

**DATE SUBMITTED:** \_\_\_\_\_

**PROJECT NAME:** Brunswick Villa Area Sewer Extension  
(Project No. 2209)  
Brunswick, Georgia

**SUBMITTED TO:** Brunswick – Glynn County Joint  
Water and Sewer Commission  
1703 Gloucester Street,  
Brunswick, Georgia 31520

**SUBMITTED BY:**  
**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Georgia Utility Contractor’s License No.** \_\_\_\_\_

**Acknowledge Receipt of Addenda Numbers** \_\_\_\_\_

The undersigned as BIDDER hereby declares that the only person or persons interested in the BID as principal or Principals is or are named herein and that no other person than herein mentioned has any interest in the BID or in the Contract to be entered into; that this BID is made without connection with any other person or parties making a BID, and that it is in all respects fair and in good faith without collusion or fraud.

The BIDDER declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the plans and specifications for the work and the documents relative thereto; and has read all General and Special Conditions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed.

The BIDDER proposes and agrees, if the BID is accepted, to contract with the Brunswick – Glynn County Joint Water and Sewer Commission to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, and labor to complete the work in full and complete accordance with the shown, noted, described and reasonably intended requirements of the plans, specifications and contract documents to the full and entire satisfaction of the Brunswick – Glynn County Joint Water and Sewer Commission with a definite understanding that no money will be allowed for extra work except as set forth in the attached General Conditions and contract documents for the prices set forth below.

BID FORM					
IFB 24-006 JWSC VILLA AREA WATER & SEWER					
EXTENSION					
Item #	Description	Quantity	Unit	Unit Cost	Total
<b>Site Work (Collected by Phase, 20% each phase)</b>					
1	Mobilization, Demobilization, Insurance, and Bonds	1	LS		
2	Maintenance of Traffic	1	LS		
3	Erosion, Sedimentation, and Pollution Control	1	LS		
4	Clearing, Grubbing, and Grassing	1	LS		
5	Bypass Pumping	1	LS		
<b>Subtotal: Site Work \$</b>					
<b>Wastewater Collection System</b>					
6.0	6" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26	275	LF		
6.1	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (0-6)	290	LF		
6.2	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (6-8)	2050	LF		
6.3	8" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (8-10)	410	LF		
6.4	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (0-6)	400	LF		
6.5	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (6-8)	3020	LF		
6.6	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (8-10)	1580	LF		
6.7	10" Dia. PVC Gravity Sewer Main, ASTM D3034, SDR26 (10-12)	130	LF		
7	Connect to Existing SSMH. Core MH and Use S.S. Flexible Boot. Coat Existing MH with a hydrogen sulfide resistant cementitious product containing calcium aluminates.	4	EA		
8.1	4" Single Service Laterals	76	EA		
8.2	6" Double Service Laterals	62	EA		
9.1	Sanitary Sewer Manhole (4-6)	4	EA		
9.2	Sanitary Sewer Manhole (6-8)	13	EA		
9.3	Sanitary Sewer Manhole (8-10)	7	EA		
9.4	Sanitary Sewer Manhole (10-12)	1	EA		
<b>Subtotal: Wastewater Collection System \$</b>					
<b>Water Distribution System</b>					
10	8" Dia. PVC Water Main, AWWA C900, DR18	650	LF		
11.1	10" Tapping Sleeve and Valve	1	EA		
11.2	8" Tapping Sleeve and Valve	1	EA		
12	Connect to Existing 2" Water Main	5	EA		
13.1	Fire Hydrant Assembly Installation on Proposed 8" Water Main	2	EA		
13.2	Fire Hydrant Assembly Installation on Existing 8" Water Main	5	EA		
<b>Subtotal: Water Distribution System \$</b>					
<b>Removal And Replacement</b>					
14	Remove and Replace Existing Asphalt Pavement	14,300	SY		
15	Mill and Replace Existing Asphalt Pavement	6,300	SY		
16	Remove and Replace Existing Gravel	900	SY		
17	Remove and Replace Existing Concrete	260	SY		
18	Remove and Replace Existing Fence	2,500	LF		
19	Remove and Replace Existing Mailbox	219	EA		
<b>Subtotal: Removal And Replacement \$</b>					
<b>Additional Work Items</b>					
20	Existing Manhole Rehabilitation	3	EA		
21	Existing Manhole Coating	3	EA		
22	Flowable Fill	100	CY		
23.1	Storm Conflict Resolution	5	EA		
23.2	Gas Main Conflict Resolution	5	EA		
23.3	Water Main Conflict Resolution	5	EA		
23.4	Sanitary Main Conflict Resolution	5	EA		
24	Tree Trimming	20	EA		
25	Tree Removal	10	EA		
26	Residential Water Service Tie-In	5	EA		
27	Unsuitable Soils Removal	1000	CY		
<b>Subtotal: Additional Work Items \$</b>					
<b>TOTAL \$</b>					
A.1	Bid Alternate - Remove and Replace all Existing Asphalt Pavement in lieu of partial Mill and Replace Existing Asphalt Pavement (A.1 replaces Items #14 and #15)	20,600	SY		

**Total Bid Price in Words:** \_\_\_\_\_

Bidder Initials [    ]

The Bidder further agrees to accomplish all work and provide all material for the lump sum price submitted, and understands that the lump sum price is subject to adjustment by either increase or decrease, only through a properly executed change order.

The Bidder further proposes and agrees to commence work under this contract, with adequate force and equipment, on a date to be specified in a written order of the Owner and shall fully complete all work hereunder within **three hundred and thirty (330)** consecutive calendar days from and including said date.

The undersigned further agrees that, in case of failure on his part to execute the said Contract and Bonds within thirty (30) consecutive calendar days after receipt of the conformed Contract Documents, the check or bid bond accompanying this Bid and the monies payable thereto, shall be paid into the funds of the Owner as liquidated damages for such failure otherwise, the check or Bid Bond accompanying this Bid shall be returned to the undersigned.

I understand that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this Invitation for Bids and certify that I am authorized to sign this Bid for the Bidder.

This \_\_\_\_\_ day of \_\_\_\_\_ 2024.

**Company Name: (Please Type or Print)**

**Person Authorized to Sign:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Street: \_\_\_\_\_

Signature: \_\_\_\_\_

City: \_\_\_\_\_

Title: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: (    ) \_\_\_\_\_

Fax Number: (    ) \_\_\_\_\_

E-Mail: \_\_\_\_\_

**BID BOND**

**State of Georgia  
City of Brunswick**

*County of Glynn*

**KNOW ALL MEN BY THESE PRESENT**, that we, \_\_\_\_\_

\_\_\_\_\_, as Principal, and

\_\_\_\_\_, as Surety, are held and firmly bound

unto the Brunswick-Glynn County Joint Water and Sewer Commission (JWSC) in the not to

exceed sum of \_\_\_\_\_ Dollars

(\$ \_\_\_\_\_) lawful money of the United states, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, personal representatives, successors and assign, jointly and severally, firmly by these presents.

**WHEREAS**, the Principal has submitted to the JWSC a Bid for:

**CONSTRUCTION SERVICES FOR BRUNSWICK VILLA AREA SEWER MAIN EXTENSION**

**JWSC PROJECT NO. 2209**

**NOW THEREFORE**, the conditions of this obligation are such that if the Bid be accepted, the Principal shall, within thirty days (30) days after receipt of conformed Contract Documents, execute a contract in accordance with the Bid upon the terms, conditions and prices set forth therein, and in the form and manner required by the JWSC and execute a sufficient and satisfactory Performance Bond and Payment bond payable to the JWSC, each in an amount of one hundred percent (100%) of the total contract price, in form and with security satisfactory to the JWSC, then this obligation shall be void; otherwise, it shall be and remain in full force and virtue in law; and the Surety shall, upon failure of the Principal to comply with any or all to the foregoing requirements within the time specified above, immediately pay to the aforesaid JWSC, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

This bond is given pursuant to and in accordance with the provisions of O.C.G.A. § 36-91-50 *et seq.*, as amended from time to time, and all the provisions of the law referring to this character of bond as set forth in said sections or as may be hereinafter enacted and these are hereby made a part hereof to the same extent as if set out herein in full.

*(Continued on Next Page)*

IN WITNESS WHEREOF, the said Principal has hereunder affixed its signature and said Surety has hereunto caused to be affixed its corporate signature and seal, by its duly authorized officers, on

This \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**PRINCIPAL:** \_\_\_\_\_

Signed and sealed in the

By: \_\_\_\_\_

Presence of:

Title: \_\_\_\_\_

1. \_\_\_\_\_

*(Seal)*

2. \_\_\_\_\_

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**SURETY:** \_\_\_\_\_

Signed and sealed in the

By: \_\_\_\_\_

Presence of:

Title: \_\_\_\_\_

1. \_\_\_\_\_

*(Seal)*

2. \_\_\_\_\_

END OF SECTION

## **E-VERIFY CONTRACTOR AFFIDAVIT AND AGREEMENT**

### ***Georgia Security Immigration and Compliance (GSIC) Act***

The Brunswick-Glynn County Joint Water and Sewer Commission and Contractor agree that compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, *stating affirmatively that the individual, firm, or corporation which is contracting with the Brunswick-Glynn County Joint Water and Sewer Commission has registered with and is participating in the federal work authorization program known as: "E-Verify", web address <https://e-verify.uscis.gov/enroll/> operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. The undersigned Contractor also verifies that he/she/it is using and will continue to use the federal work authorization program throughout the contract period.*

The undersigned Contractor agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the Brunswick-Glynn County Joint Water and Sewer Commission, Contractor will secure from each subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees the Contractor will advise the Brunswick-Glynn County Joint Water and Sewer Commission of the hiring of a new subcontractor and will provide the Brunswick-Glynn County Joint Water and Sewer Commission with a Subcontractor Affidavit attesting to the Subcontractor's name, address, user identification number, and date of authorization to use the Federal Work Authorization Program within five (5) days of the hiring before the Subcontractor begins working on the Project. Contractor also agrees to maintain all records of such compliance for inspection by the Brunswick-Glynn County Joint Water and Sewer Commission at any time and to provide a copy of each such verification to the Brunswick-Glynn County Joint Water and Sewer Commission at the time the subcontractor(s) is retained to perform such services.

***(Continued on Next Page)***



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**E-Verify Employment Eligibility Verification User I.D. Number**

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**Date of Authorization to Use Federal Work Authorization Program**

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**Name of Contractor**

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**Title of Authorized Officer or Agent of Contractor**

---

**Signature and Printed Name of Authorized Officer or Agent**

Sworn to and subscribed before me this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

NOTARY PUBLIC:

Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**(NOTARY SEAL)**

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

END OF SECTION

# **E-VERIFY SUBCONTRACTOR AFFIDAVIT AND AGREEMENT**

## ***Georgia Security Immigration and Compliance (GSIC) Act***

The Brunswick-Glynn County Joint Water and Sewer Commission and Subcontractor agree that compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, *stating affirmatively that the individual, firm, or corporation which is contracting with a Contractor contracting with the Brunswick-Glynn County Joint Water and Sewer Commission has registered with and is participating in the federal work authorization program known as: E-Verify”, web address <https://e-verify.uscis.gov/enroll/> operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. The undersigned Subcontractor also verifies that he/she/it is using and will continue to use the federal work authorization program throughout the contract period.*

The undersigned Subcontractor agrees that, should it employ or contract with any other subcontractor(s) in connection with the physical performance of services pursuant to the contract with the Brunswick-Glynn County Joint Water and Sewer Commission, Subcontractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Subcontractor further agrees the Subcontractor will advise the Brunswick-Glynn County Joint Water and Sewer Commission of the hiring of a new subcontractor and will provide the Brunswick-Glynn County Joint Water and Sewer Commission with a Subcontractor Affidavit attesting to the Subcontractor’s name, address, user identification number, and date of authorization to use the Federal Work Authorization Program within five (5) days of the hiring before the Subcontractor begins working on the Project. Subcontractor also agrees to maintain all records of such compliance for inspection by the Brunswick-Glynn County Joint Water and Sewer Commission at any time and to provide a copy of each such verification to the Brunswick-Glynn County Joint Water and Sewer Commission at the time the subcontractor(s) is retained to perform such services.

***(Continued on Next Page)***

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**E-Verify Employment Eligibility Verification User I.D. Number**

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**Date of Authorization to Use Federal Work Authorization Program**

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**Name of Subcontractor**

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**Title of Authorized Officer or Agent of Subcontractor**

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**Signature and Printed Name of Authorized Officer or Agent**

Sworn to and subscribed before me this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

NOTARY PUBLIC:

Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**(NOTARY SEAL)**

As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

## CERTIFICATE OF DRUG FREE WORKPLACE

In order to have a drug- free workplace, a business shall:

Publish a statement notifying employees that the unlawful, manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

As a condition of working on the commodities or contractual services then under bid, the employee shall notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after such conviction.

Impose a sanction on, or require satisfactory participation in a drug abuse assistance or rehabilitation program if such in available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

**Company Name:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

END OF SECTION

**00 04 50**

**BIDDER QUALIFICATION STATEMENT**

SUBMITTED TO:

Brunswick-Glynn County Joint Water and Sewer Commission  
1703 Gloucester Street  
Brunswick, Georgia 31520

SUBMITTED FOR:

ITB NO. 24-006 Brunswick Villa Area Sewer Extensions  
Glynn County, Georgia  
Project No. 2209

SUBMITTED BY:

Name of Organization: \_\_\_\_\_  
(Print or Type Name of Bidder)

Name of Individual: \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Bidder's Website: \_\_\_\_\_

If address and phone number given above is for a branch office, provide address and phone number of principal home office:

Principal Home Office Address: \_\_\_\_\_  
\_\_\_\_\_

Principal Home Office Telephone No.: \_\_\_\_\_

## BIDDER QUALIFICATION STATEMENT

Contractor is required to have completed at a minimum 51% of three (3) major projects of the same general nature in the past. On Schedule A, attached, list name, location and description of project, owner, architect or engineer, contract price, date of completion and percent of work with your own forces of major projects of the same general nature as this project which your organization has completed in the past. Provide name, address and telephone number of a reference for each project listed.

Contractor is required to self-perform at least 51% of the project as detailed in section 01 11 00 Summary of Work. Identify all subcontractors below, including a summary of work that each subcontractor will perform:

Company Name	Contact Information	Summary of work to be performed

**END OF SECTION**

**SCHEDULE A  
PROJECTS COMPLETED**

<u>Name, Location and Description of Project</u>	<u>Owner</u>	<u>Architect or Engineer</u>	<u>Date Completed</u>	<u>Contract Price</u>	<u>Percent with Own Forces</u>	<u>Reference/Contract Include Address and Phone</u>
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Project No. 2209

00 04 50

Brunswick Villa Area

Sewer Extensions

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