



AGENDA

MANDATORY PRE-BID TELECONFERENCE

RFP NO. 21-012

2016 SPLOST North Mainland Phase II Pump Station Improvements

Project No. 702

THURSDAY, December 10, 2020 – 11:00 A.M. E.S.T.

Call-In Number: 888-204-5987

Access Code: 5863965

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- **Roll Call of Pre-registered Attendees / Introduction –JWSC Staff**
 - **Project Background and Description**
 - **Project Time**
 - **Bid Form Review**
 - **Anticipated Solicitation and Award Schedule**
 - **Information Requests, Bid Submission Requirements, and Addendum**
 - **Informal Question and Answer Session**
 - **Site Visits (OPTIONAL)**
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PROJECT BACKGROUND AND DESCRIPTION

The primary funding source for this project will be proceeds from the 2016 Special Purpose Local Option Sales Tax (SPLOST). This portion of the overall North Mainland District Sewer Project No. 702 that will not only rehabilitate these two large sewer basins, but will also improve the entire JWSC systems that flow into the Academy Creek Water Pollution Control Facility. This portion, noted as Phase II, includes the repair and upgrade of two pump stations, Pump Station 4035, located at 3850 Ross Road, Brunswick, GA 31520 and Pump Station 4036 located at 1253 B & W Grade Road, Brunswick, GA 31520. The proposed construction consists of the repair of both stations building roof, painting, temporary flow bypassing, electrical and SCADA controls upgrade, pumps and piping modifications. Work shall include all labor, equipment, materials, appurtenances and incidentals required to complete this project.

PROJECT TIME

The contract time is two-hundred seventy (270) consecutive calendar days for the substantial completion of work, starting from the Notice to Proceed given by the JWSC, and ready for final payment within two-hundred ninety (290) days. Time is of the essence and is an essential element of this agreement. The Contractor shall pay the JWSC, not as a penalty, but as liquidated damages, the sum of One Thousand Dollars (\$1,000) for each calendar day that he shall be in default of completing the work within the time limit named herein.

BID FORM REVIEW

A copy of the bid form, Document 00313 is included for reference.

ANTICIPATED SOLICITATION SCHEDULE

The anticipated overall solicitation and project milestone target schedule is listed below:

Project Milestone	Target
MANDATORY Pre-Bid (Teleconference)	Thursday, December 10, 2020 – 11:00 a.m. EST
OPTIONAL Site Visits (PS4035 & PS4036)	Thursday, December 10, 2020 – 12:00 NOON EST
Deadline for Questions	Thursday December 17, 2020 – 5:00 p.m. EST
Bids Received	Tuesday, January 12, 2021 – 12:00 NOON EST
Evaluation and Award of Contract	January 12, 2021 – January 21, 2021
Committee Review – Final Recommendation for Award	Wednesday, January 20, 2021
Award of Contract – Full Commission Approval	Thursday, January 21, 2021
Contract Execution	January – February 2021
Estimated Projected Start Date	March 2021
Estimated Projected Completion Date	December 2021

INFORMATION REQUESTS AND BID SUBMISSION REQUIREMENTS

Additional information and clarifications desired by a Bidder shall be requested from the BGJWSC in writing and if explanations are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each Bidder which, shall be emailed to all prospective Bidders, not later than five days prior to the date fixed for the submission of Bids.

Every request for such clarification shall be in writing (email) addressed to Pamela Crosby at pcrosby@bgjwsc.org. The deadline for questions will be **5:00 p.m. EST on Thursday, December 17, 2020**. Any verbal statements regarding same by any person prior to the award shall be considered not authoritative and non-binding. To maintain a “level playing field” and to assure that all bidders receive the same information, bidders are requested NOT to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the bidder. Addenda issued to Bidders prior to the date of receipt of Bids shall become a part of the bid. No inquiry received within five days of the date fixed for the submission of Bids will be given consideration. Any and all such interpretations and any supplemental instructions will be in the form of written Addenda. Please note that all documents related to this solicitation will be posted on the BGJWSC website: <https://www.bgjwsc.org/re-bid-afb-no-21-012-2016-splst-north-mainland-phase-ii-pump-station-improvements-for-the-bgjwsc/>. Interested bidders are advised to review these postings frequently throughout the solicitation process and prior to all bid submissions being finalized to ensure the most accurate information is being taken into consideration. Bidders have the responsibility of making sure that they have received all issued addenda.

Bids are to be submitted with:

- Bid Form (Document 00313)
- Bid Bond (Document 00411) – Bid Bond or Cashier’s Check (5% of Base Bid Amount)
- Bidder’s Qualifications Form (Document 01135)
- Oath
- Representation
- Legal and Character Qualifications
- E-Verify Affidavit Contractor
- E-Verify Affidavit Subcontractor (if applicable)

Please submit ONE (1) original plus SIX (6) copies and ONE (1) electronic version (USB or CD) of the bid.

At the time of contract execution, performance and payment bonds, along with a certificate of insurance will be required.

**Bids are due by 12:00 noon (EST) on Tuesday, January 12, 2021. Mandatory label required on outside of envelope:
“Invitation For Bids 21-012 2016 SPLOST North Mainland Phase II Pump Station Improvements”**

ALL LATE BIDS FOR WHATEVER REASON WILL BE RETURNED UNOPENED.

INFORMAL QUESTION AND ANSWER SESSION

Informal question and answer session – this agenda and minutes of this meeting will be issued to all registered plan holders by addendum. Verbal responses to questions are non-binding and offered as a courtesy. Formal responses will only be issued in response to written questions issued by addendum to all registered plan holders in accordance with the contract documents. Written questions will be accepted until 5:00 P.M. EST on Thursday, December 17, 2020. Submit questions vial email to Pam Crosby at pcrosby@bgjwsc.org

An addendum will be issued at a minimum for questions asked during question and answer period.

ADJOURN CALL

OPTIONAL SITE VISITS

Site visits to start at 12:00 NOON EST. The site visits will start at PS4035 and end at PS4036. The physical address of each station is listed below:

- PS4035 – 3850 Ross Road, Brunswick, GA 31520
- PS4036 – 1253 B& W Grade Road, Brunswick, GA 31520